



## Leave of Absence/Holiday Request Form



I request that my child be granted Leave of Absence from school studies for the period detailed below because of a planned special event/holiday break.

Name of Pupil ..... Class .....

Period of Absence: From .....

To: .....

My child will return to school on .....

I understand and I am prepared to accept that this period of absence may unavoidably result in my child missing some important teaching and learning experiences. I also understand by Law I have no right to request taking my child out of school for holidays during term time. If my request is granted, I understand the school can only authorise 10 days.

Signature of Parent/Guardian ..... Date .....